



The world's local bank

GRADUATE RECRUITMENT GREENROOM

Background

Thank you for attending the HSBC Assessment Centre today. We will get back to you shortly to advise you on the outcome. Should you be successful and receive a job offer from HSBC Bank plc [the data controller] we will invite you to join our graduate Greenroom. The Greenroom is an interactive, professional networking website– combining useful information about joining HSBC Bank plc [the data controller] together with all the latest web 2.0 technology, allowing you to interact and network with colleagues before you start – hopefully making friends before you join the company!

Your Information

When you log in to the greenroom for the first time you will use a username and password that will be provided. You will need to build a personal profile, which will include information on the following: Name, email, phone numbers, interests, graduate scheme, university, work region and a photo. This information will be stored on the system whilst you remain on a graduate scheme at HSBC Bank plc [the data controller], and may be seen by other users on the site. It will be stored until you delete or remove your profile, edit your own information or leave HSBC Bank plc [the data controller] and / or the graduate scheme. Under Data Protection Legislation, you can make a written request for your personal information. The current fee is £10.00 per request from each individual.

Third Parties

Because of the new technology we have utilised, the website is being hosted by a third party – a media agency named TMP Worldwide. TMP Worldwide will process this information on behalf of HSBC Bank plc [the data controller]. Your information will not be used or disclosed to any other party without your permission, unless legally compelled to.

Email

Upon accepting any job offer with HSBC Bank plc [the data controller] we will email you using the email address you have supplied to inform you how to access the Greenroom.

This is to certify that I am happy with all of the above and wish to participate in the Greenroom should I accept a job offer with HSBC Bank plc [the data controller]:

Name: Date:

Signature:

Scheme:

Email address: